

NYU LONDON STUDENT LIFE DEPARTMENT
HIGHLIGHTS OF SCOTLAND WEEKEND TRIP
FRIDAY MARCH 24th –SUNDAY MARCH 26th 2017

BOOKING FORM

Please return this form to the Student Hub (Room G08 NYUL Academic Centre or via hub@nyu.ac.uk) as soon as possible.

Instructions:

Please complete the information below indicating that you wish to book your place on the Highlights of Scotland weekend Trip (March 24th—26th 2017) and charge the trip fee (\$240.00 the equivalent of £180.00) to your NYU Student Account.

PLEASE FILL IN USING BLOCK CAPITALS

NAME OF STUDENT.....

NYU E-MAIL ADDRESS.....

NYU ID N.....

Declaration

I wish to formally apply to join NYU London's Highlights of Scotland weekend trip to (March 24th—26th 2016) and now ask the University to charge the trip fee of **\$240.00** against my NYU Student Account.

I have read and understood the Booking Conditions of this trip, attached to this form (please see overleaf), and signify my wish to proceed with my signature (here):

SIGNED.....

DATE.....

Please Turn Overleaf for a description of the booking conditions of this trip.

NYUL Organised Trips: Your Questions Answered

Overview

All NYU London cultural tours are accompanied by two members of the NYUL's Student Life team who will travel with the group to offer cultural advice, programming, pastoral support and general assistance.

The price does not include any incidental costs for food, entertainment and/or museum entrances other than those stated in the proposed trip itinerary that accompanies this booking form.

Please note that these trips are usually organised as a set package and no alterations in travel arrangements are possible.

Space is limited and allocated on a first come first, served basis. Please note, **many cultural tours organised by NYUL sell-out before the end of the first week of classes**, therefore, students are strongly urged to return their booking form (to the NYUL Student Hub) as soon as possible to avoid disappointment.

Non Refundable Payments Explained

The trips organised by NYU London are aimed to get the best possible value for the cheapest price. In order to get these best deals, NYUL is required to financially commit to our trip suppliers before our students arrive on campus; thus we offer trips on a pre-booking basis, so we can get the money in early to pay for the trips. To protect ourselves, however, we need to ensure students are seriously committed to the trip and hence have added a booking form condition that all students must sign. By signing the pre-booking form, the student acknowledges their understanding that all payments are non-refundable.

Can I sell my place on a trip if I don't want to go?

Yes: We obviously realise that circumstances sometimes materialise where a student needs to withdraw from a trip. In such cases we seek to help the student by *selling* their trip space to another student on the trip's reserve list, if this is possible. ***Please note, this scenario is only possible, if we have people on the "Reserve List" for the trip in the first place!***

If I'm on the Wait List for the trip, will I still get to go?

Quite possibly: As you will realise from the point above, we sometimes get students who seek to sell their place. In cases like this we immediately turn to students on our Wait List to seek a person to substitute in.

What happens then?

We simply have the replacement student authorise us to charge the trip fee to their student account and request a refund (of the same amount) to the NYU account of the student seeking to sell their place.